

TIMELIA ROSE JONES

INTERIOR DESIGNER

Energetic collaborative person seeking an opportunity to support an established company where my abilities, commitment and skills will be utilized and spearhead my future career advancements.

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EDUCATION:

College for Creative Studies - BFA | Interior Design 2023-26 [GPA 3.8 academic scholarship]
Michigan State University - General Art Education 2006-08

DIGITAL SKILLS:

InDesign
Revit
AutoCAD
SketchUp Pro
Photoshop
Enscape
2D & 3D visuals
Rendering
Perspectives

SOFT SKILLS:

Critical Thinking
Concept Development
Spatial Practices
Color + Form Language
Story Telling
Leadership
Collaboration
Research + Synthesis
Brand Analysis

STUDIO SKILLS:

Color & Material Palettes
Problem Solving
Color Psychology
End User Research
Hand Building
Hand Drafting
Rapid Building Mock-ups
Photography
3D Printing

ROLE-SPECIFIC TASKS:

Rendering Support – Assisted in integrating CMF into conceptual and presentation renderings to communicate design strategies and spatial ambience to clients.

Managed physical and digital material libraries, ensuring accurate categorization and accessibility. coordination meetings with vendors to ensure up-to-date materials.

Curated Mood Boards – Designed visual narratives that reflect emotional resonance, clients brand identity, and overall project intent.

Collaborative Design Input – Contributed to team discussions and client informative meetings on materiality, color psychology, and aesthetics that supports narrative for both small and large projects.

Color & Material Palette Development – Procure physical and digital client presentation board of material palettes aligned with brand storytelling.

Finish Schedule Documentation – help document finish schedules in Revit and Excel; ensured clarity across design and construction teams.

PROFESSIONAL EXPERIENCE:

HED [Harley Ellis Devereaux] Interior Design Intern - Sept.2024 to Present

Turo - Fleet Manager - Aug. 2020 to Present

Quixotic Designs by Timelia LLC- Real Estate Investor- Sept. 2018 to Mar.2023

Simply Blue – Master Scuba Diver Apprentice- Aug. 2012 to Jun. 2013

Household Management – Aug. 2009 - Ongoing

COMMUNICATIONS & LEADERSHIP SKILLS:

Diligence & Adaptability – Demonstrated time management, responsiveness, and flexibility in navigating evolving priorities and business demands.

Project Leadership – Led strategic planning and organization for residential projects, coordinating effectively with contractors and inspectors to ensure project timelines and budget expectations were met.

MENTORSHIP + VOLUNTEER EXPERIENCE:

Cultivates personal growth, emotional intelligence, and fosters authentic collaborative relationships rooted in trust and care. The James & Grace Lee Boggs School - Youth soccer coach - Bike build coordinator.