

TRACEY HARBAUGH

DHO:DESIGN HOUSE OXFORD

CONTACTS

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EXPERIENCE

Eden Lake Editing
Oxford, MI
Freelance Ghostwriter
2017 to 2020

Proposal Writing	Content Creation
Project Management	Attention to Detail
Research	Communication
Project Bids	Client Relationships
Story Development	Scope of Work

STRENGTHS AND SKILLS

- Revit
- CAD Drafting
- Hand Drafting
- Enscape
- AutoCAD
- Adobe Creative Suite
- Oculus
- Premiere Pro
- MS Office Suite
- Brand research
- Design development
- Space planning
- Team Projects
- Photography--Analog, Digital
- Creativity
- Teamwork
- Collaboration
- Sustainability
- Communication
- Detail-Oriented

PROFILE

I seek an internship within the Interior Design industry during the winter of 2025. Goals for an internship include skill-building, teamwork, creative solutions, FFE selections, and gaining industry experience. I plan to apply my skills in architectural drawings and presentations as well as my knowledge of Revit, Enscape, AutoCAD, and the Adobe Creative Suite.

My interests are historic preservation, restoration, residential, commercial, education, hospitality, and sustainable design.

EDUCATION

College for Creative Studies	Detroit, MI
<i>Bachelor of Fine Arts, Interior Design</i>	Expected Date May 2025
Dean's List GPA: 3.22	

Phi Theta Kappa Community College Honor Society	February 2021 to 2022
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Oakland Community College	Farmington Hills, MI
<i>Associate in Applied Science, Interior Design</i>	September 2020 to August 2021
<i>Photographic Technology Certificate</i>	September 2021 to August 2022
Dean's List GPA: 3.96	

Indiana University	Bloomington and South Bend, IN
<i>Bachelor of Arts, English</i>	May 2004

INTERIOR DESIGN PROJECTS

New Office Build

- Goal: design an office for a furniture company using their own furniture line
- Deliverables: lobby, open office, and canteen with custom reception desk, custom staircase, and varied ceiling heights
- Software used: Revit, Enscape, Premiere Pro, Photoshop
- Skills attained: research, 3D modeling, post-production editing, rendering, lighting, and space planning

Residential Rebuild

- Goal: using a predetermined grid, develop a two-story home for a family of four
- Deliverables: kitchen, dining room, living room, master suite, guest bedrooms, laundry room, study, office and balcony on a landscaped site plus a video walkthrough
- Software used: Revit, Enscape, Oculus, Premiere Pro, Photoshop
- Skills attained: site design, storytelling, video production, custom built-ins, material research and selection, 3D modeling based on vector illustrations

Elementary School

- Goal: design a fun, innovative, and secure elementary school for a district recovering from a mass shooting
- Deliverables: administrative offices, classrooms, makerspace, and walkthrough
- Software used: Revit, Enscape, Photoshop, Premiere Pro
- Skills attained: research into pedagogy, security, school design, education trends, architectural designs to increase survival rates, the psychological effects of a safer environment, and space planning from a child's and educator's perspectives